Agenda Item 5 For Decision



Meeting Date:	07/05/2025
Title:	Finance Report
Submitted by:	Clerk and Responsible Financial Officer

Purpose of the report:

To update members of the Council's financial position and to seek approval of the accounts to date and agree any payments to be made.

Recommendations:

- 1. Approve the Report and specfically the:
- 2. Schedule of Payments.

Schedule of Payments to be considered for approval.

#	Ref.	Рауее	Description	Gross £	Vat £	Net £	Due Date	Area of Spend
1	56125	LALC	Annual subscription	55.94	0.00	55.94	Paid	Admin.
			Totals:	55.94	0.00	55.94		

Note: Approval is not usually sought for Direct Debit payments, or for people or organisations where the Parish Council has a contractual relationship.

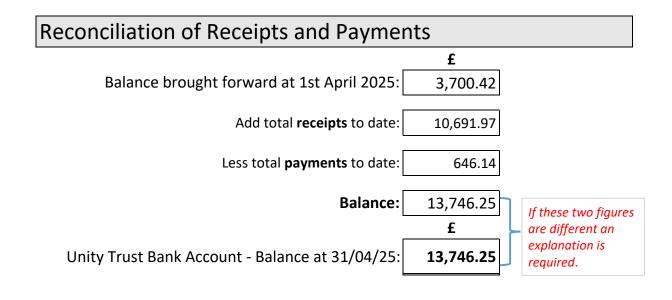
Receipts for the period 1st April 2024 to 31st March 2025.

Rem	ittance								
Date	Reference	Details	RVBC Precept	VAT Repay	RVBC Grants	LCC Grants	REPF	Sundry	Totals
07/04/25	accy055780	Precept 2025/26	9,750.00						9,750.00
15/04/25	100388	HMRC VTR (01/12/23 to 31/03/25)		941.97					941.97
		Total:	9,750.00	941.97	0.00	0.00	0.00	0.00	10,691.97

Payments for the period 1st April 2025 to 31st March 2026

	Staff Costs Administration Expenses Amenity Expense				Expenses									
Dates	Details	Salary	HMRC	Home Use & Expenses	General Admin.	Website/ emails	General Costs	Ground Maint.	Amenity Maint.	Sundry Expenses	Resident Fund	REPF	VAT	Total
01/04/25	Easy Websites (DD)					44.19							8.84	53.03
15/04/25	HMRC Cumbernald 1 month tax		48.00											48.00
29/04/25	LALC - annual subscription						55.94							55.94
30/04/25	Clerk - Salary	268.67												268.67
30/04/25	RFO - Salary	214.50												214.50
31/04/25	Unity Bank service charge						6.00							6.00
	TOTALS	483.17	48.00	0.00	0.00	44.19	61.94	0.00	0.00	0.00	0.00	0.00	8.84	646.14

Check: 646.14



Comparisons as at 29/04/2025

ACCOUNTS TO DATE 2025/26 £

9,750

0

0

0

0

	[

AGREED

BUDGET

2025/26

£ 9,750

0

50

0

0

500

300

325

100

500 1,800 6,100

810

70

185

11,025

£ 3,800

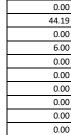
£ 280

0

0
0
0
942
0
0
10.691.97

£
483.17
0.00
48.00





50.19

0

0

0

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0

0

0

56

0

0

0

0 56

0

0 8.8

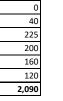
£

£

£

£ 646.14

£





£







	0	
	0	
£		

£

(9,975) 1,050





Balance carried forward:	3,700
Balance this period:	10,046
Balance to date:	13,746.25

FINAL	
ACCOUNTS	
2024/25	

	FINAL
	ACCOUNTS
	2024/25
INCOME	£
RVBC Precept:	9,166.00
RVBC Concurrent Grant:	113.00
RVBC in Bloom Grant:	80.00
REPF and other RVBC Grants:	12,775.34
RVBC Coronation Grant:	0.00
LCC Grants: Bio Diversity	300.00
LCC Grants: PROW	500.00
HMRC VAT Refunds:	0.00
Sundry and Other Income:	0.00
Residents Fund	265.00
	23,199.34
EXPENDITURE	
Staff Costs:	£
Clerk and RFO salary:	3,740
Home use, expenses and mileage:	611
HMRC:	
nivike.	1,776
	6,127.58
Administration Expenses:	£
Consumables (Ink and Paper etc):	0.00
Website hosting and emails:	565.48
Microsoft subscriptions	0.00
Payroll and Bank Service Charges:	182.40
Other website expenses:	
•	0.00
GDPR and IT:	0.00
Insurances:	621.18
Audit and legal fees	592.80
Room hire:	160.00
Training, books etc:	0.00
	2,121.86
Amonity Exponence	<i>c</i>
Amenity Expenses:	£
Grnd Maint. Parish lengthsman scheme:	
	950.00
Grnd. Maint. Coronation Garden, War Mem.:	42.94
Amenity Maint. Noticeboard and Benches:	42.94 0.00
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin:	42.94
Amenity Maint. Noticeboard and Benches:	42.94 0.00
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin:	42.94 0.00 16.74
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure:	42.94 0.00 16.74 0.00 1,009.68
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses:	42.94 0.00 16.74 0.00 1,009.68 £
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement	42.94 0.00 16.74 0.00 1,009.68 £
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses:	42.94 0.00 16.74 0.00 1,009.68 £
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00 0.00
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00
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Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00 0.00 100.00 4,030.01
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00 0.00 100.00
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00 0.00 100.00 4,030.01
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00 0.00 100.00 4,030.01 £
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00 0.00 100.00 4,030.01 £ 0 11,495
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00 0.00 100.00 4,030.01 £ 0 11,495
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Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF: VAT on Expenses to be Reclaimed:	42.94 0.00 16.74 0.00 1,009.68 f 3500.00 55.01 350.00 25.00 0.00 100.00 4,030.01 f 11,495 724 f
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF: VAT on Expenses to be Reclaimed:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00 0.00 100.00 4,030.01 £ 0 11,495 724 £ 25,507.75
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF: VAT on Expenses to be Reclaimed: Total Expenditure:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00 0.00 100.00 4,030.01 £ 0 11,495 724 £ 25,507.75 £ 23,199
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF: VAT on Expenses to be Reclaimed: Total Expenditure:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00 0.00 100.00 4,030.01 £ 0 11,495 724 £ 25,507.75 £ 23,199 (25,508)
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF: VAT on Expenses to be Reclaimed: Total Expenditure:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00 0.00 100.00 4,030.01 £ 0 11,495 724 £ 25,507.75 £ 23,199
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF: VAT on Expenses to be Reclaimed: Total Expenditure:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00 0.00 100.00 4,030.01 £ 0 11,495 724 £ 25,507.75 £ 23,199 (25,508)
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF: VAT on Expenses to be Reclaimed: Total Expenditure: SUMMARY: Income:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00 0.00 100.00 4,030.01 £ 11,495 724 £ 25,507.75 £ 23,199 (25,508) (2,308.41)
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF: VAT on Expenses to be Reclaimed: Total Expenditure: SUMMARY: Income: Expenditure:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00 0.00 100.00 4,030.01 £ 11,495 724 £ 25,507.75 £ 23,199 (25,508) (2,308.41) £
Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF: VAT on Expenses to be Reclaimed: SUMMARY: Income: Expenditure: Balance brought forward at 1 April:	42.94 0.00 16.74 0.00 1,009.68 £ 3500.00 55.01 350.00 25.00 0.00 100.00 4,030.01 £ 11,495 724 £ 25,507.75 £ 23,199 (25,508) (2,308.41) £

Cash flow forecast for the period 1st April 2025 to 31st March 2026

		Actual		Forecast Income										
	INCOME	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	Total
1	RVBC Precept	9,750.00												9,750
2	RV in Bloom					80.00								80
3	HMRC VAT Return	941.97									150.00			1,092
4	Concurrent Funding						120.00							120
5	Other Grants			800.00										800
6	Residents Fund								200.00					200
7	REPF (against expenditure)													0
	Totals:	10,691.97	0.00	800.00	0.00	80.00	120.00	0.00	200.00	0.00	150.00	0.00	0.00	12,042

			Actual		Forecast Expenditure												
E	EXPENDITURE	Stream	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	Total		
20	Easy Websites	Admin.	53.03	53.03	53.03	53.03	53.03	53.03	53.03	53.03	53.03	53.03	53.03	53.03	636		
21	LALC Subs. & Training	Sundry	55.94												56		
22	Accountant, Legal Fees	Admin.		200.00											200		
23	Office and IT	Admin.			750.00										750		
24	Clerk Salary	Staff Costs	268.67	268.67	268.67	268.67	268.67	268.67	268.67	268.67	268.67	268.67	268.67	268.67	3,224		
25	RFO Salary	Staff Costs	214.50	214.50	214.50	214.50	214.50	214.50	214.50	214.50	214.50	214.50	214.50	214.50	2,574		
26	Defribrilator	Sundry													0		
27	Unity Bank: Service Fee	Admin.	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	72		
28	HMRC Income Tax	Staff Costs	48.00	43.40	48.00	48.00	48.00	48.00	48.00	48.00	48.00	48.00	48.00	48.00	571		
29	PM+M Payroll services	Admin.		33.00			33.00			34.00			33.00		133		
30	Clerk Expenses	Staff Costs		60.00		60.00		60.00		60.00		60.00		60.00	360		
31	Coronation Garden etc.	Amenity													0		
32	Insurance	Admin.								625.00					625		
33	Remembrance Sunday	Sundry								25.00					25		
34	ICO GDPR Charge	Sundry											52.00		52		
35	Phone Box/NB/Grit Bin	Sundry													0		
36	Room Hire	Admin.										160.00			160		
37	Lengthsman	Grnd Maint		950.00											950		
38	Other Subs & Expenses	Sundry											_	_	0		
39	Christmas Expenses	Sundry										350.00			350		
40	REPF	REPF													0		
		Totals:	646.14	1,828.60	1,340.20	650.20	623.20	650.20	590.20	1,334.20	590.20	1,160.20	675.20	650.20	10,738.74		

		asts		
2025/2026	£		End of Year 2026	£
Forecast Income	12,042		Balance at 30/04/25	13,746.25
Forecast Expenditure	10,739		Forecast Income - May onwards	1,350.00
Forecast Balance 2025/26 1,3			Forecast Spend - May onwards	10,092.60
			Forecast Balance EoY 2025/26	5,003.65

Forecast balance less Res. Fund

		Г
2025/2026	£	
Forecast Income	12,042	
Forecast Expenditure	10,739	
Forecast Balance 2025/26	1,303	

r reference:	
ance EoY 2024/25 =	£3,700

		2025-2026 - Unity Trust Bank Statements										
DETAILS	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March
Balance brought forward	3,700.42	13,746.25										
Income	10,691.97											
Expenditure	646.14											
Closing/Interim Balance	13,746.25											
Unity Bank Statements	13,746.25											
Statement Date:	30/04/24	31/05/24	30/06/24	31/07/24	31/08/24	30/09/24	31/10/24	31/11/24	31/12/24	31/01/25		

4,395.00

Residents Fund - Summary

	£	
Total amount of fund transferred:	543.65	
The above and initial donation was made on 27/09/23		
Gross Expenditure April 2023 to 31 March 2024:	0.00	
Gross Expenditure April 2024 to 31 March 2025:	200.00	Xmas tree donation
Donations April 2024 to 31 March 2025:	265.00	
The above donation was made on 03/07/2024		
Balance at 31/04/25:	608.65	
Gross Expenditure April 2025 to 31 March 2026:	0.00	

Residents Fund (ring-fenced donation).

At the 6 September 2023 Council Meeting:

RESOLVED THAT COUNCIL:

a. Subject to consultation with members of the Wiswell Social Committee regarding signing off expenditure, approved that the Wiswell Resident's Fund could be transferred into the Council's Unity Trust Bank Account as set out in the report.

b. Authorise the Clerk to make the necessary arrangements for the transfer and ring-fencing of the funds and the required changes to the Council's Finance Report.

End of Year Finance Report For Decision



Title:

End of Year 2024/25 - Finance Report

Submitted by:

Responsible Financial Officer

Purpose of the report:

To seek approval of the accounts for the 2024/25 fininancial year.

Recommendations:

Approve the Report and specfically the:

Reconciliation of Receipts and Payments.

Receipts for the period 1st April 2024 to 31st March 2025.

	Remi	ttance			Ir	ncome	Stream	IS		
#	Date	Reference	Details	RVBC Precept	VAT Repay	RVBC Grants	LCC Grants	REPF	Sundry	Totals
100	02/04/2023	accy054257	Precept 2024/25	9,166.00						9,166.00
101	19/06/2024	410767	Bio Diversity Grant				300.00			300.00
102	19/06/2024	410767	Public Right of Way (PROW) Grant				500.00			500.00
103	03/07/2024		Donation - Open Gardens Event to Residents Fund						265.00	265.00
104	19/08/2024	9441	Ribble Valley in Bloom			80.00				80.00
105	23/09/2024	9441	Concurrent Grant			113.00				113.00
106	23/12/2024	9441	RVBC - REPF Receipts (1)					3,890.48		3,890.48
107	10/03/2025	9441	RVBC - REPF Receipts (2)					8,884.86		8,884.86
. <u> </u>			Total:	9,166.00	0.00	193.00	800.00	12,775.34	265.00	23,199.34

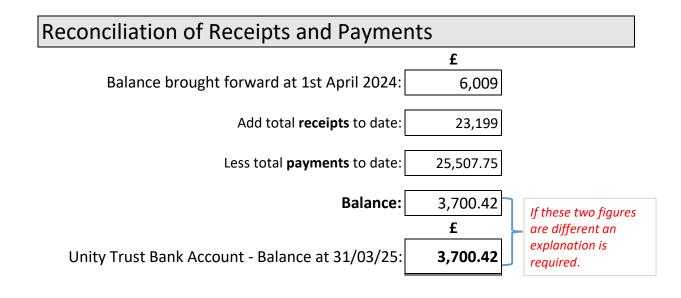
REPF = Rural England Prosperity Fund

Payments for the period 1st April 2024 to 31st March 2025

L	DD = Direct D	edit	Staf	f Costs (Cl	erk)	Admini	stration Ex	openses	Amenity	Expenses					
	Dates	Details	Salary	HMRC	Home Use & Expenses	General Admin.	Website/ emails	General Costs	Ground Maint.	Amenity Maint.	Sundry Expenses	Resident Fund	REPF	VAT	Total
1	02/04/24	Clerk - Three months expenses			218.50										218.50
2	02/04/24	Additional Employment Costs									3,500.00				3,500.00
3	03/04/24	Easy Websites (DD)					50.79							10.16	60.95
4	09/04/25	LALC Subscription									55.01				55.01
5	15/04/23	HMRC Cumbernald - three months tax		247.60											247.60
6	15/04/24	HR Partner						124.80						24.96	149.76
7	25/04/24	PM+M Payroll Services				27.75								5.55	33.30
DD	01/05/24	Easy Websites (DD)					50.79							10.16	60.95
9	03/05/24	Contribution to Lenghtsman Scheme 24/25								500.00					500.00
10	03/05/24	Contribution to Lenghtsman Scheme 23/24								450.00					450.00
DD	03/06/24	Easy Websites (DD)					50.79							10.16	60.95
12	03/06/24	AER Accountants (AGAR Audit)				200.00									200.00
13	03/06/24	Stonehill (Cllr. Wrightson) plants for WM								17.94					17.94
14	04/06/24	Cllr. Houghton defib kit								16.74					16.74
15	04/06/24	North West Ambulance (donation)									100.00				100.00
16	28/06/24	Clerk - 3 months salary to end of June 2024	990.10												990.10
17	30/06/24	Unity Bank Service Charge (3 months)				18.00									18.00
DD	01/07/24	Easy Websites (DD)					50.79							10.16	60.95
18	15/07/24	HMRC Cumbernauld		247.40											247.40
19	22/07/24	Susan Walmsley Newlands Plants								25.00					25.00
20	24/07/24	PM+M Payroll Services				27.75								5.55	33.30
21	29/07/24	Clerk - 3 mnths expenses end of June 2024			241.97										241.97
DD	01/08/24	Easy Websites (DD)					48.59							9.72	58.31
DD	02/09/24	Easy Websites (DD)					48.59							9.72	58.31
24	24/09/24	AP Landscaping											2,298.60		2,298.60
DD	30/09/24	Unity Bank Service Charge (3 months)				18.00									18.00
DD	01/10/24	Easy Websites (DD)					44.19							8.84	53.03
27	11/10/24	RFO - 3 months salary to end of Sept. 2024	989.90												989.90
28	15/10/24	HMRC Cumbernald - three months tax		247.60											247.60

			Staf	f Costs (Cl	erk)	Administration Expenses A		Amenity	Expenses						
	Dates	Details	Salary	HMRC	Home Use & Expenses	General Admin.	Website/ emails	General Costs	Ground Maint.	Amenity Maint.	Sundry Expenses	Resident Fund	REPF	VAT	Total
DD	24/10/24	PM+M Payroll Services				27.75								5.55	33.30
30	24/10/24	Royal British Legion (Wreath)									25.00				25.00
31	24/10/24	Clerk salary (two weeks) to end of Sept.		124.00											124.00
DD	31/10/24	Unity Bank Service Charge				5.40									5.40
DD	01/11/24	Easy Websites (DD)					44.19							8.84	53.03
34	01/11/24	Clerk Salary end of October		268.67											268.67
35	01/11/24	RFO Salary to end of October		92.00											92.00
36	04//11/24	Bruce Mitchell											1,035.86		1,035.86
37	04/11/24	AP Landscaping											440.02		440.02
38	04/11/24	Bruce Mitchell											116.00		116.00
39	12/11/24	HMRC Cumbernauld		23.00											23.00
40	13/11/24	Clear Council Insurance						621.18							621.18
41	29/11/24	Clerk salary end of November		268.67											268.67
42	29/11/24	Clerk RFO end of November		171.50											171.50
DD	30/11/24	Service Charge - Unity				6.00									6.00
DD	02/12/24	Easy Websites (DD)					44.19							8.84	53.03
45	16/12/24	HMRC Cumbernauld		43.00											43.00
DD	31/12/24	Unity Bank Service Charge				6.00									6.00
DD	02/01/25	Easy Websites (DD)					44.19							8.84	53.03
48	03/01/25	Clerk Salary - Dec 2024	268.67												268.67
49	03/01/25	RFO Salary - Dec 2024	171.70												171.70
50	03/01/25	Christmas Tree (payment to Cllr. Houghton)									150.00	200.00			350.00
51	07/01/25	HR Partner						216.00							216.00
52	17/01/25	Village Hall Rental						160.00							160.00
53	23/01/25	AP Landscaping											743.10		743.10
54	23/01/25	AP Landscaping											893.76		893.76
DD	24/01/25	PM+M Payroll Services				27.75								5.55	33.30
DD	03/02/25	Unity Bank Service Charge				6.00									6.00
DD	03/02/25	Easy Websites (DD)					44.19							8.84	53.03
58	03/02/25	Clerk Salary - January 2025	268.67												268.67
59	03/02/25	RFO Salary - January 2025	171.50												171.50

			Staff Costs (Clerk)		Admini	stration Ex	cpenses	Amenity	Expenses						
	Dates	Details	Salary	HMRC	Home Use & Expenses	General Admin.	Website/ emails	General Costs	Ground Maint.	Amenity Maint.	Sundry Expenses	Resident Fund	REPF	VAT	Total
60	24/02/25	ICO Data Protection to RFO						52.00							52.00
DD	28/02/25	Service Charge - Unity				6.00									6.00
DD	03/03/25	Easy Websites (DD)					44.19							8.84	53.03
63	03/03/25	RFO Salary - February 2025	171.00												171.00
64	05/03/25	Clerk Expenses - February 2025			150.49										150.49
65	05/03/25	Clerk Salary - February 2025	268.67												268.67
66	13/03/25	Holden Clough Nursery inc. deposit											1,245.00	249.00	1,494.00
67	13/03/25	Steptoe Yard											460.00	92.00	552.00
68	13/03/25	AP Landscaping											1,500.00		1,500.00
69	13/03/25	AP Landscaping											450.00		450.00
70	13/03/25	AP Landscaping											500.00		500.00
71	14/03/25	HMRC - Cumbernauld		42.80											42.80
72	19/03/25	G. McGann (Paint Box)											700.00		700.00
73	28/03/25	Clerk Salary - March 2025	268.67												268.67
74	31/03/25	RFO Salary - March 2025	171.50												171.50
75	31/03/25	Noticeboard (Deposit)											1,112.50	222.50	1,335.00
DD	31/03/25	Service Charge - Unity				6.00									6.00
		TOTALS	3,740.38	1,776.24	610.96	382.40	565.48	1,173.98	0.00	1,009.68	3,830.01	200.00	11,494.84	723.78	25,507.75
														Check:	25,507.75



Comparisons as at 31/03/2025

ACCOUNTS TO DATE 2024/25 £

BODGET	
2024/25	
£	
9,166	
0	
0	
0	
0	
0	
300	
325	
0	
0	
9,791	

AGREED

BUDGET

£ 4,080

£

£

£

£

£

£

750

100

0

0

0

52

350

25

200

200

827

0

0 300

9,652

9,791

(9,652) 139

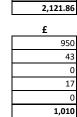
150

1,000

640 1,020 5,740

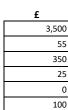
£
3,740.38
610.96
1,776.24
6,127.58

£
0.00
565.48
0.00
182.40
0.00
0.00
621.18
592.80
160.00
0.00



0

0







25,507.75

£ 23,199 -25,507.75 -2,308

£ 6,008.83 -2,308.41 Balance to date: 3,700.42

FINAL
ACCOUNTS
2023/24
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	ACCOUNTS 2023/24
INCOME	£
RVBC Precept:	7,965.00
RVBC Concurrent Grant:	0.00
RVBC in Bloom Grant:	0.00
REPF and other RVBC Grants:	0.00
RVBC Coronation Grant:	500.00
LCC Grants: Bio Diversity	0.00
LCC Grants: PROW	600.00
HMRC VAT Refunds:	513.30
Sundry and Other Income:	0.00
Residents Fund	543.65
L	10,121.95
EXPENDITURE	
Staff Costs:	£
Clerk and RFO salary:	4,155
Home use, expenses and mileage:	565
HMRC:	697
[5,417.40
Administration Expenses:	£
Consumables (Ink and Paper etc):	54
Website hosting and emails:	607
Microsoft 365 Licence subscription:	0
Payroll and Bank Service Charges:	183
Other website expenses:	0
GDPR and IT:	40
Insurances:	517
Audit and legal fees	1,014
Room hire:	210
Training, books etc:	70
[2,694.85
Amenity Expenses:	£
Grnd Maint. Parish lengthsman scheme:	0
Grnd Maint. Parish lengthsman scheme: Grnd. Maint. Coronation Garden, War Mem.:	
	0
Grnd. Maint. Coronation Garden, War Mem.:	0 234
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches:	0 234 85
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin:	0 234 85 14
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin:	0 234 85 14 0
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure:	0 234 85 14 0 332.72
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses:	0 234 85 14 0 332.72 £
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement	0 234 85 14 0 332.72 £ 0
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree:	0 234 85 14 0 332.72 £ 0 51 350
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday:	0 234 85 14 0 332.72 £ 0 51 350 168
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency:	0 234 85 14 0 332.72 £ 0 51 350 168 0
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday:	0 234 85 14 0 332.72 f 0 51 350 168 0 851
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency:	0 234 85 14 0 332.72 £ 0 51 350 168 0
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency:	0 234 85 14 0 332.72 f 0 51 350 168 0 851
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund:	0 234 85 14 0 332.72 f 0 51 350 168 0 851 1,419.59 f 0
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure:	0 234 85 14 0 332.72 f 0 51 350 168 0 851 1,419.59 f
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund:	0 234 85 14 0 332.72 f 0 51 350 168 0 851 1,419.59 f 0
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF: VAT on Expenses to be Reclaimed:	0 234 85 14 0 332.72 f 0 51 350 168 0 851 1,419.59 f 0 0 256 f
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF:	0 234 85 14 0 332.72 f 0 51 350 168 0 851 1,419.59 f 0 0 851 1,419.59
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF: VAT on Expenses to be Reclaimed: Total Expenditure:	0 234 85 14 0 332.72 f 0 51 350 168 0 851 1,419.59 f 0 0 256 f
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF: VAT on Expenses to be Reclaimed: Total Expenditure: SUMMARY:	0 234 85 14 0 332.72 £ 0 51 350 168 0 851 1,419.59 £ 0 0 851 1,419.59 £ 0 0 256 £ 10,120.28
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF: VAT on Expenses to be Reclaimed: Total Expenditure:	0 234 85 14 0 332.72 f 0 51 350 168 0 851 1,419.59 f 0 0 256 f 10,120.28 f 10,122 (10,122)
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF: VAT on Expenses to be Reclaimed: Total Expenditure: SUMMARY:	0 234 85 14 0 332.72 f 0 51 350 168 0 851 1,419.59 f 0 0 0 256 f 10,120.28 f
Grnd. Maint. Coronation Garden, War Mem.: Amenity Maint. Noticeboard and Benches: Amenity Maint. Phonebox, Defib, Grit bin: Best kept village and other expenditure: Sundry Expenses: Settlement LALC subscription: Christmas tree: Remembrance Sunday: Contingency: Other Sundry expenditure: IDENTIFIED EXPENDITURE Residents Fund: REPF: VAT on Expenses to be Reclaimed: Total Expenditure:	0 234 85 14 0 332.72 f 0 51 350 168 0 851 1,419.59 f 0 256 f 10,120.28 f 10,122 (10,120)

2

Cash flow for the period 1st April 2024 to 31st March 2025

			Actual Income											
	INCOME	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	Total
1	RVBC Precept	9,166.00												9,166
2	RV in Bloom					80.00								80
3	HMRC VAT Return													0
4	Concurrent Funding						113.00							113
5	Other Grants			800.00										800
6	Residents Fund				265.00									265
7	REPF (against expenditure)									3,890.48			8,884.86	12,775
	Totals:	9,166.00	0.00	800.00	265.00	80.00	113.00	0.00	0.00	3,890.48	0.00	0.00	8,884.86	23,199.34

				Actual Expenditure												
E	XPENDITURE	Stream	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	Total	
20	Easy Websites	Admin.	60.95	60.95	60.95	60.95	58.31	58.31	53.03	53.03	53.03	53.03	53.03	53.03	679	
21	LALC Subs. & Training	Sundry	55.01												55	
22	Accountant, Legal Fees	Admin.	149.76		200.00							216.00			566	
23	Office and IT	Admin.													0	
24	Clerk and RFO Salary	Staff Costs			990.10				1,113.90	800.84		440.37	439.67	879.84	4,665	
25	Defribrilator	Sundry			16.74										17	
26	Unity Bank: Service Fee	Admin.			18.00			18.00	5.40	6.00	6.00	6.00	6.00	6.00	71	
27	HMRC Income Tax	Staff Costs	247.60			247.40			247.60	23.00	43.00			42.80	851	
28	PM+M Payroll services	Admin.	33.30			33.30			33.30			33.30			133	
29	Clerk Expenses	Staff Costs	218.50			241.97								150.49	611	
30	Coronation Garden etc.	Amenity			17.94	25.00									43	
31	Insurance	Admin.								621.18					621	
32	Remembrance Sunday	Sundry							25.00						25	
33	ICO GDPR Charge	Sundry											52.00		52	
34	Phone Box/NB/Grit Bin	Sundry													0	
35	Room Hire	Admin.										160.00			160	
36	Lengthsman	Grnd Maint		950.00											950	
37	Other Subs & Expenses	Sundry			100.00										100	
38	Christmas Expenses	Sundry										350.00			350	
39	Settlement	Sundry	3,500.00												3,500	
40	REPF	REPF						2,298.60		1,591.88		1,636.86		6,531.00	12,058	
		Totals:	4,265.12	1,010.95	1,403.73	608.62	58.31	2,374.91	1,478.23	3,095.93	102.03	2,895.56	550.70	7,663.16	25,507.25	

For reference:	
Balance EoY 2023/24 = £	6,009

	Actuals													
		End of Year (March) 2025	£											
9		Balance at 31/03/25	3,700.42											
7														
3														
		Balance EoY 2024/25	3,700.42											
		Balance less Res. Fund	3,091.77											

2024/2025	£
Income	23,199
Expenditure	25,507
Balance 2024/25	-2,308

				20	024-20	25 - U	nity Tr	ust Bai	nk Stat	ement	S		
DETAILS	2023/24	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March
Balance brought forward	6,007.16	6,008.83	10,909.71	9,898.76	9,239.03	8,951.41	8,973.10	6,711.19	5,232.96	2,137.03	5,925.48	3,029.92	2,478.72
Income	10,121.95	9,166.00	0.00	800.00	265.00	80.00	113.00	0.00	0.00	3,890.48	0.00	0.00	8,884.86
Expenditure	10,120.28	4,265.12	1,010.95	1,403.73	608.62	58.31	2,374.91	1,478.23	3,095.93	102.03	2,895.56	550.70	7,663.16
Closing/Interim Balance	6,008.83	10,909.71	9,898.76	9,295.03	8,895.41	8,973.10	6,711.19	5,232.96	2,137.03	5,925.48	3,029.92	2,479.22	3,700.42
Unity Bank Statements	6,008.83	10,909.71	9,898.76	9,295.03	8,951.41	8,973.10	6,711.19	5,232.96	2,137.03	5,925.48	3,029.92	2,478.72	3,700.42
Statement Date:		30/04/24	31/05/24	30/06/24	31/07/24	31/08/24	30/09/24	31/10/24	31/11/24	31/12/24	31/01/25	28/02/25	31/03/25

E f Total amount of fund transferred: 543.65 The above and initial donation was made on 27/09/23 Gross Expenditure April 2023 to 31 March 2024: 0.00 Gross Expenditure April 2024 to 31 March 2025: 200.00 Donations April 2024 to 31 March 2025: 205.00 The above donation was made on 03/07/2024 Balance at 31/03/25: 608.65

Residents Fund (ring-fenced donation).

At the 6 September 2023 Council Meeting:

RESOLVED THAT COUNCIL:

a. Subject to consultation with members of the Wiswell Social Committee regarding signing off expenditure, approved that the Wiswell Resident's Fund could be transferred into the Council's Unity Trust Bank Account as set out in the report.

b. Authorise the Clerk to make the necessary arrangements for the transfer and ring-fencing of the funds and the required changes to the Council's Finance Report.